**Matura Paper**

Rough concept form

Initially, the student should only complete the first sections of the form and complete additional sections after further meetings with the supervisor.

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| Name: |  |
| Working title: |  |
| Supervising teacher: |  |

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| 1. Topic   Provisional topic description    What interests me about the topic? Why? |
| 1. Familiarization with the subject matter   What do I already know about the topic? Which areas should I know more about? |
| Consulted books, literature, internet sources: |
| Personal experience: |
| Books and texts which I will read: |
| Professionals with whom I have spoken or will speak about the topic: |
| 1. Objective of my Matura paper   (What should the result be?) |
| What should my investigative part consist of? |
| 1. Research questions and theses (= claims)   The following questions interest me:  (Formulate clear and short sentences, each question as a complete sentence.) |
| I have assumptions and formulate these in the form of theses: |
| 1. Research methods   (Describe the various phases of your project. The description should be structured similarly to a cooking recipe. Another person should be able to carry out the investigation from start to finish according to the information given.) |
| 1. Delimitation of the topic   Within the framework of a Matura paper, there is not enough time to investigate the entirety of a topic. I therefore limit myself to the following sub-sections. |
| 1. Provisional outline of the paper (division into chapters) |
| 1. Time schedule   (Observe the school’s guidelines.) |

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| 1. Date and student signature |

*Taken from: Bonati, P. & Hadorn, R. (2009). Matura- und andere selbständige Arbeiten betreuen. Ein Handbuch für Lehrpersonen und Dozierende (2nd revised and expanded edition). Bern: hep verlag ag.*